

WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

July 27, 2015

Minutes

I. Opening Procedures

A. **Roll Call and Introductions**

The meeting was called to order at 6:35 PM by Committee Chair Valerie Cuevas.

Committee Members Present: Valerie Cuevas, Todd Groves

Other Attendees: Bruce Harter, Superintendent, Barbara Young, Facilitator

B. **Approval of Agenda**

The agenda was approved.

C. **Public Comment:**

None

D. **Approval of July 13, 2015 Minutes**

The minutes from the July 13, 2015 meeting were approved by consensus.

II. Discussion Items

A. **Governance Handbook**

Facilitator Barbara Young provided a second draft copy of the Governance Handbook for discussion and review. In discussion the committee members agreed to add a "District Overview" description. The committee members agreed to keep the description of the current student representative section but asked the full Board to consider other options of involving students at Board meetings. After reviewing officer election provisions from several school districts and the City of El Cerrito, the committee members asked Ms. Young to rewrite a provision to include a defined rotation for the positions of president and clerk.

A Board Governance calendar will be added as an attachment and also maintained on the District's website. Rosenberg's Rules of Order will be both added as an attachment and posted on the website as well. Other sections of the draft were given preliminary approval.

Ms. Young will prepare a second draft that will be distributed to the full Board prior to the August 24, 2015 special workshop session when the Board will review the document.

III. Adjournment

Chairperson Cuevas adjourned the meeting at 7:35 PM.

The next scheduled meeting will be held August 10, 2015 at noon.